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| TO: | Commanding Officer, |
| FROM: | Finance Officer |
| Subject : | Collection from Mr. Bessac and |
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| | The following letter has been received from Mr. Chief, Fiscal Division, Washington, D. C.: |
| Kansas to Transports and berths fro | "I. This office has been billed by the Atchison, is Santa Fe Railroad for first-class fare from Topeka, Washington, D. C., secured under U. S. Government ation Request WQ-26,730,312, issued to Frenk B. Besses in the amount of \$77.94. Pullman lower matching Chicago, Illinois to Washington, D. C. were secured asportation Request WQ-26,730,314 in the amount of |
| for travel | 2. In assuch as Mr. Bessac and returned ited States for the purpose of taking leave, all costs that were incurred must be borne personally by them. The has no authority to pay travel expenses for individuation to U. S. for leave purposes. |
| made payat | 3. It is requested that collections be effected from ters in the form of personal checks or money orders, the to the Treasurer of the United States, in the amount each, which amount includes 15% Federal transportation forward same to this office for proper handling. |
| forward e | It is requested that Mr. Bessec and there a check or money order to this office for further as soon as possible. |
| Mr. Frank | or \$221.79, check No. 12,498,913 in favor of E. Bessac for \$238.90 and letter of transmittal on which great is to be made and returned to this office. |
| | FOR THE COMMANDING OFFICER: |

Enc. 3

Finance Officer

